

5. Treasurer's Report
L. Costa

5.1 Update on recent transactions and account balances

All account balances noted below are as of September 17, 2018.

General Account Balance: \$8,644.70

General Account activity since May 2018 meeting includes:

- Transfer of Fitness Frenzy revenues to Greening Account (- \$12,000)
- Payment for end of year trip school buses (-\$1,000)
- Reimbursed School Account for First Communion expenses (- \$556.85)
- Payment for front garden clean up (\$-766.20)
- Payment for tree caging (-\$1,128.87)
- Return of funds (Fitness Frenzy receipted amounts) held by Board Foundation (+\$7,733)

Current Annual Commitments from General Account (carryover from last year):

- Agendas - \$1,200
- Turkey Lunch - \$1,500
- First Communion - \$600
- Yard Maintenance - \$1,000*

Current total = \$4,300

*Ashley would like to increase our annual commitment for yard maintenance by \$2,000 (total \$3,000). This would bring the annual commitment total to \$6,300.

Discussion re: Yard Maintenance Budget

Ashley explained the rationale for the requested increase in budget: Watering Honourarium, costs of re-mulching, weeding, etc.

Trish clarified that this increase would be temporary until tree watering is no longer required (likely another 1-2 years). After which time it could likely be reduced to \$2000 annually.

There was discussion about the watering honourarium. Ashley was proposing approximately \$880 to provide to students who volunteered to water the trees over the summer.

There were 7 students total who volunteered between 3-12 times each. Each watering session was approximately 3 hours long. The proposed \$880 was based on providing the students with \$20 per volunteer day. Numerous members of council felt this amount was excessive. Some members felt that there should be no honourarium provided as they felt this was in contradiction to the spirit of the volunteer hours. EJ clarified that when he spoke with the students last spring he did indicate that that there would be some form of honourarium. In light of this, the group agreed that this promise should be honoured. The group eventually settled on a \$50 gift certificate for students who volunteered 8+ times and a \$20 gift certificate for students who volunteered <5 times.

There was also discussion about the other yard maintenance costs (i.e., re-mulching, weeding, etc.). The group brainstormed some ideas that could possibly reduce the maintenance costs (i.e., parents / students weeding).

Following discussion it was agreed that the Yard Maintenance budget would remain at \$1000 and any costs beyond this would be approved on a case by case basis.

Discussion re: First Communion/ Sacramental Budget

Paul had questioned if there was \$600 allocated for both First Communion and Confirmation. Lisa clarified that the current annual commitment is \$600 for First Communion only. This has been the historical practice for the last 2-3 years at least. L. Arruda questioned why this has been the case. Lisa explained that this was based on the fact that in the past, staff had advised that they did not have any Confirmation costs to submit. Trish confirmed that Jeff had asked the Grade 7 teachers last year and they advised they had nothing to submit. If this were to change Council could certainly consider reimbursement for these costs.

Lisa advised that there was one outstanding commitment from 2017/18 of \$1000 for Pastoral Committee which was discussed at the May 2018 meeting but for which approval had been deferred until there were enough monies in the General Account to fund this (i.e., when funds being held by the Board Foundation were returned). As the funds being held by the Board Foundation have now been returned, Council was in support of moving forward with this commitment.

MOTIONS RELATED TO GENERAL ACCOUNT:

MOTION TO APPROVE TREE WATERING HONOURARIUM OF \$50 and \$20 GIFT CERTIFICATES FOR VOLUNTEER STUDENTS AS DESCRIBED ABOVE.

MOTIONED BY A. KING. SECONDED BY A. KLEPP. ALL IN FAVOUR. MOTION PASSED.

MOTION TO APPROVE ONE TIME DONATION OF \$1,000 TO PASTORAL COMMITTEE.

MOTIONED BY L. COSTA. SECONDED BY A. KING. ALL IN FAVOUR. MOTION PASSED.

MOTION TO APPROVE TRANSFER OF \$1200 TO SCHOOL ACCOUNT AS COUNCIL CONTRIBUTION TOWARD STUDENT AGENDAS.

MOTIONED BY T. GERTH. SECONDED BY A. KLEPP. ALL IN FAVOUR. MOTION PASSED.

PIC Account Balance: \$0

No recent activity.

Anticipate receiving grant (\$500) by October.

PRO Grant Account Balance: \$23.28

No recent activity.

Application submitted in June 2018 for another UW Science Night – different focus than last year. Anticipate a response to this application soon. If awarded, the grant is for \$1000.

	<p>Greening Account Balance: \$36,300.46 Greening Account activity since May 2018 meeting includes:</p> <ul style="list-style-type: none"> • Transfer of Fitness Frenzy revenues to Greening Account (+\$12,000) • Receipt of Healthy Kids Community Challenge Grant (+\$2,000) <p>Upcoming Greening Account activity:</p> <ul style="list-style-type: none"> • Pending CNDCF Grant (+\$950) – These funds are currently being held by the Board Foundation. Ashley has requested that they be transfer to the school and deposited into the Greening Account. <p>Projected Greening Account balance after upcoming transactions: Approximately \$37,250.46* *\$6000 of this must be dedicated to the Naturalization Project.</p>	
<p>6. Chair’s Report</p> <p>6.1 Greening Project Update - A. King</p> <p>6.2 PRO Grant</p> <p>6.3 Tree Watering Honorarium</p>	<ul style="list-style-type: none"> - Phase 2 of the Greening Project has begun - There is a \$30K budget for this phase which focuses on the Intermediate play area - The plan had to be revised over the summer to accommodate spacing (no additional cost was incurred for this). Same items are being installed, just different locations. - Items include tires, log beams and log posts, etc. - The Naturalization area in the back corner of the yard will also be completed in the next couple of weeks by the same contractor. This will include pollinators, etc. - Ashley has requested that these items be very low maintenance. - A question was raised about whether the equipment can be used year round, or whether it will be off limits when the cold weather hits. - Paul suggested that the Board Safety Officer come out and provide recommendations on this. He will arrange this. - It was also noted that the soccer field is being converted from one large field to two smaller fields. <p>See notes above under Treasurers’ Report.</p> <p>See discussion notes under Treasurers’ Report.</p>	<p>P. Mendonca</p>
<p>7. Parish Report Bernadette Dietrich</p> <p>9.1 Bulletin and Updates</p>	<ul style="list-style-type: none"> - Bernadette shared that today is Father Erik’s 50th Birthday. - St. Ambrose is looking for new alter servers. Training will be in October and is open to students in Grade 4 and higher. Interested students are asked to register at the parish office or by phone or email at stambrose@golden.net - 39th Annual Cambridge Right to Life Walk is this Saturday from 10 am-12 pm (Registration @ 9:30 am) and departs from the Galt Legion (4 Veterans Way). Sponsor Sheets are available at the back of the Church. For more information email info@cambridgerighttolife.ca. - There is a Catechism Program beginning this month that will run until April and is open to children in Grades 1-12. - Much more information available in the Church Bulletin and on the church website – www.stambrosecambridge.ca 	

<p>8. Community Report Rose Bettio (Kinbridge Community Association)</p>	<p>Rose brought Kinbridge youth program flyers with a request to post these in the school. Program include Youth Drop In for ages 12+ as well as <12, dance programs, etc.</p>	
<p>9. Fundraising Report T. Gerth</p> <p>7.1 2018/19 Fundraising Options</p>	<p>As it stands, the General Account balance after 2018/19 annual commitments would be approximately \$3300 in the absence of any additional fundraising. It was noted that this would not be enough to fund the Wish List items that have been put forward. Members had a discussion about possible fundraising opportunities. Many members were in favour of a fundraiser that does not involve selling a product (like Fitness Frenzy, although all agreed that we need to change things up this year). Paul shared that he has done a Halloween Dance-a-thon in previous years at previous schools. This is similar to Fitness Frenzy with students collecting pledges. Paul advised that they had hired a DJ and had sold glow in the dark items and drinks/snacks to students during the dance. There were also incentive prizes for highest fundraisers (individuals and classroom). These could be things like classroom pizza party, principal for a day, etc. that do not have high costs associated with them. There was discussion about whether there is enough time to plan this for Halloween as Paul advised they would typically send pledge forms home with student just before Thanksgiving weekend (less than 2 weeks away). There was some discussion about deferring this until Christmas or Valentine’s Day and doing another fall fundraiser (Trish presented The Big Box of Cards as an option), however, it was felt that Christmas was already too busy with the Advent Mass, Turkey Lunch and Christmas pageant. Paul pointed out that the benefit of a fall fundraiser is that items can be purchased earlier and in the classrooms sooner. Paul advised that he already has things like a kick off presentation, parent letters, etc. for the Halloween Dance-a-thon that could be modified and used for Holy Spirit. Tina also has experience with this type of fundraiser from her child’s previous school. It was agreed that a smaller committee would meet to plan and organize a Halloween Dance-a-thon. EJ will take the lead from a school admin perspective and Trish will take the lead from a Council perspective. Other volunteers included: L. Arruda, K. Piche, C. Valentini, A. King and K. Lirusso. The group will meet initially on October 1st. Following this fall fundraiser the committee can determine whether a second fundraiser is required.</p>	<p>EJ Hunt / T. Gerth</p>
<p>10. New Business</p> <p>5.1 Council Positions 2018-19</p>	<p>All positions were opened up to members. Co-Chairs – There was no expression of interest in the position of Chair by members at large. Trish Gerth & Ashley King offered to</p>	

	<p>continue as Co-Chairs. This was motioned by L. Costa, seconded by K. Piche. All were in favour.</p> <p>Secretary / Treasurer G. Laparan questioned why the positions of Secretary and Treasurer were combined. T. Gerth explained that the experience from the second half of last year, when both roles were held by one individual, seemed to work better than having the roles separate. She felt it made sense for the roles to be combined as there seemed to be economies gained by this. A. Klepp objected to this indicating that she felt the roles should remain separate as the responsibilities of Council should be shared among members and not vested in one person. A. Klepp also commented she felt this was necessary in order to keep things honest. A. Klepp explained to members her rationale for resigning her position as Secretary last year. There was some disagreement about this. There was no expression of interest by members at large in the role of Secretary. L. Costa indicated that in the absence of interest by anyone else, she would be happy to continue in the roles of both Secretary and Treasurer. A. Klepp expressed interest in the role of Treasurer. L. Costa clarified that if the roles were separated, she would prefer to retain the role of Treasurer. It was decided that the role of Treasurer would be put to an anonymous vote. Candidates were L. Costa and A. Klepp. Paul and EJ will count the votes and email the group with the results. The role of Secretary will be determined after the role of Treasurer has been established.</p> <p>Fundraising Lead K. Piche was nominated by A. Klepp. The nomination was accepted. All were in favour.</p> <p>Parish Representative There was no expression of interest by members at large. Bernadette Dietrich offered to continue as Parish Representative.</p> <p>Community Representative – Appointed Rose Bettio will continue as Community Representative</p> <p>Teacher Representatives Crystal White and Patrizia DiGiantomasso</p> <p>Principal Paul Mendonca</p> <p>Vice Principal EJ Hunt</p>	<p>P. Mendonca / EJ Hunt</p>
<p>11. Upcoming Events</p>	<p>November 8 – Parent Teacher Interviews December 5 – Advent Mass</p>	
<p>12. Other Business</p>		

12.1 Upcoming Meeting Dates	October 23 November 27 January 29 February 26 March 26 April 30 May 28	
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Next meeting: October 23 2018 @ 6:30 pm.

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