



HOLY SPIRIT SCHOOL COUNCIL MINUTES OF NOVEMBER 27 2018 MEETING



Co-Chairs: Ashley King, Trish Gerth

Attendees: Paul Mendonca (Principal), E.J. Hunt (Vice Principal), Lisa Costa (Secretary), Angela Klepp (Treasurer), Rose Bettio (Community Rep), Bernadette Dietrich (Parish Rep), Patrizia DiGiantomasso (Teacher Rep), Crystal White (Teacher Rep)

Parent Members: Kim Piche, Linda Arruda, Alysha Davy, Sheila Rodriguez, Kathleen Lirusso

Guest: Daniel Mastroianni (Future Vice Principal)

Meeting was called to order by P. Mendonca at 6:30 pm.

Topic	Discussion (Action items in bold)	Action Assigned to:
1. Opening Prayer P. Mendonca/EJ Hunt	Paul and EJ lead the group in prayer.	
2. Approval of Agenda	No additions. Approved as circulated.	
3. Approval of Minutes of October 23 2018	No requested revisions. Motioned for approval by T. Gerth. All in favour. Approved as circulated. Approved minutes will be sent out via Newswire and posted on the school website.	Paul/EJ
4. Principal/Vice Principal Report P. Mendonca/EJ Hunt 4.1 Playground Update 4.2 Wish List	<p>Paul announced that EJ will be leaving Holy Spirit in January 2019 to become Principal at St. Peters in Cambridge. Mr. Mastroianni will become the new Vice Principal at Holy Spirit.</p> <p>Following an inspection, the Board Safety Officer has advised that all existing school play structures need to be closed during the winter. The school will be notified by the Board the date as of which the structures must be closed. The tires in the FDK area are the only exception. The mulch levels were also assessed during the inspection and the school will be provided (by the Board) with the necessary mulch to top up the play areas in the Spring. Cost of this is unknown at this time.</p> <p>Paul provided a summary of wish list items and associated costs. Total for all items is approximately \$12,000. This includes (in order of priority):</p> <ol style="list-style-type: none"> 1. Early Years/Primary Home Reading Program items - \$5000 in books including 3 book carts 2. French Readers - \$1200 3. Pastoral Team - \$2000 (\$1000 committed last year plus an additional \$1000) 4. Folding tables for school (15 @ \$90 + \$8.50 shipping ea) - \$1500 5. Outdoor classroom equipment - \$1500 6. Extra small jerseys (15 @ \$55 ea) 7. Lego & colouring supplies for Lego Club - \$500 8. Kindergarten outdoor toys - \$250 <p>See discussion notes regarding allocating funds under 7.2.</p>	

<p>5. Chair's Report T. Gerth/A. King</p> <p>5.1 PRO Grant</p> <p>5.2 Asphalt removal in FDK area</p>	<p>Science Night is booked for January 31st 6-8 pm. Cost is \$200. Since the Pro Grant has been cancelled this will be paid out of the Council General Account. Ashley will update when she has more information about the specific activities that will be run. We will begin advertising at that time. Existing gym booking has been cancelled in order to secure the gym for this event.</p> <p>Deferred.</p>	<p>EJ to confirm.</p>
<p>6. Treasurer's Report A. Klepp</p> <p>6.1 Update on recent transactions and account balances</p>	<p>All account balances noted below are as of November 27, 2018.</p> <p>General Account Balance: \$10,004.82 Recent General Account activity includes:</p> <ul style="list-style-type: none"> • Additional Dance-a-thon expenses (prizes, pumpkin carving kits) -\$446.94 (Total Dance-a-thon expenses = \$864.79) • Dance-a-thon revenues +\$12,788.25 (Net profit = \$11,923.46) • \$8071 of the Dance-a-thon revenues has been sent to the Board Foundation account for issuing of receipts. This will be returned once the receipts have been issued. <p>PIC Account Balance: \$0 PIC Grant has not yet been received. Costs associated with Advent Mass will need to be paid out of the General Account until the PIC Grant is received.</p> <p>PRO Grant Account Balance: \$23.28 New government has put a hold on this grant.</p> <p>Greening Account Balance: \$1,466.42 Recent Greening Account activity includes:</p> <ul style="list-style-type: none"> • Payment to Quiet Nature for naturalized play area -\$5,863.98 • Fertilizer for new trees -\$39.84 • Receipt of CND CF Grant +\$950.00 	
<p>7. Fundraising Report K. Piche/L. Aruda</p> <p>7.1 Dance-a-thon Update</p> <p>7.2 Discussion of amount to allocate to school wish list</p>	<p>Dance-a-thon was a great success. The children really enjoyed it. Feedback from staff was also positive. Net profit was just shy of \$12,000. Celeste took pictures that she sent to EJ. Great work pulling this event together in a very short timeframe.</p> <p>Only suggestion (from EJ) was to find a way to spread the workload out amongst more volunteers.</p> <p>Outstanding Annual Commitments include:</p> <ul style="list-style-type: none"> • Turkey Lunch - \$1500 • First Communion - \$600 • Yard Maintenance - \$1000. Costs for re-mulching are 	

<p>7.3 Discussion on possible Spring fundraiser</p>	<p>unknown at this time. Paul will follow up with Board on this if he does not hear soon.</p> <p>Other commitments include:</p> <ul style="list-style-type: none"> • Pastoral Team - \$1000 • Science Night - \$200 • Advent Mass - \$500 <p>Total Remaining ~ \$13,200 (after funds returned from Board Foundation).</p> <p>Without a Spring fundraiser, we require approximately \$5000 to cover annual commitments for next year.</p> <p>Suggestion to allocate \$8000 to school wish list items for now. Additional funds can be allocated if there is a Spring fundraiser held. Paul indicated that the school will cover the costs of the folding tables and the Outdoor classroom equipment.</p> <p>Motion to allocate \$8000 to school wish list items. All in favour.</p> <p>Suggestion to add \$1000 for Pastoral Care to annual commitments. Council felt that \$500 was more reasonable.</p> <p>Motion to approve annual commitment of \$500 for Pastoral Care. All in favour.</p> <p>Discussion about allocating funds to Confirmation as costs associated with retreats in grades 7 and 8 are significant. It was again pointed out that in past years there has been no request for funds or cost reimbursements associated with Confirmation. If this changes Council can reconsider allocating funds to Confirmation.</p> <p>Deferred until January.</p> <p>For consideration - Crystal brought sample Smencils (smelly pencils). St. Vincent de Paul sells these as a fundraiser and they sell like hotcakes. Cost is \$1/pencil. Sold for \$2. \$1 profit per pencil. Can purchase in buckets of 500. Trish will see if she can get these through a supplier for less.</p>	
<p>8. Parish Report Bernadette Dietrich</p> <p>8.1 Bulletin and Updates</p>	<ul style="list-style-type: none"> - Children's Liturgy is this Sunday @ both 9 am and 11 am - Family Rosary Night is December 14th @ 6:30 pm - Much more information available in the Church Bulletin and on the church website – www.stambrosecambridge.ca - There was also discussion about starting a Rosary program for the students. Suggestion to use book buddy program to facilitate this. Grade 2 students make a rosary at the Communication retreat. 	
<p>9. Community Report Rose Bettio (Kinbridge Community Association)</p>	<ul style="list-style-type: none"> - Breakfast with Santa is being held December 8th from 9-11 am at the Churchill Park location. Cost is \$5 person, children under 2 free. Children will receive a stocking. 	
<p>10. Other Business</p> <p>10.1 Upcoming Council Events</p>	<p>Advent Mass (Dec 5)</p> <ul style="list-style-type: none"> • Trish thanked those who have volunteered to assist. <p>Turkey Lunch (Dec 18)</p>	

<p>10.2 Important Dates</p> <p>10.3 Upcoming Meeting Dates</p>	<ul style="list-style-type: none"> • Will collect \$3 per student, however, this does not typically yield \$1800. School has historically covered the difference between what Council commits (\$1500), monies raised from students and overall costs. • Food Costs have gone up slightly – additional \$1/pound for turkey and \$0.25/scoop for potatoes = Additional \$0.75 per student. Will order 5 lbs less turkey but additional potatoes based on amounts from last year. • 8 CrockPots needed • Santa Claus – Linda looking for a volunteer to but is having trouble finding one. If she can find a volunteer she will donate candy canes for Santa to give out. • 20 additional tables are coming from Board warehouse for turkey lunch. <p>November 29 – Grand 8 Parent Night at Monsignor Doyle @ 6 pm December 17 – Christmas Concert (1 pm) December 21 – Joy Day</p> <p>January 29 February 26 March 26 April 30 May 28</p>	
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Meeting was adjourned at by T. Gerth at 7:59 pm.

Next meeting: January 29 2019 @ 6:30 pm.