



HOLY SPIRIT CATHOLIC SCHOOL ADVISORY COUNCIL MINUTES OF APRIL 30 2019 MEETING



Attendees: Ashley King (Co-Chair), Trish Gerth (Co-Chair); Paul Mendonca (Principal), Daniel Mastroianni (Vice Principal), Lisa Costa (Secretary), Angela Klepp (Treasurer), Rose Bettio (Community Rep), Patrizia DiGiantomasso (Teacher Rep)

Parent Members: Celeste Murphy, Geraline Laparan, Kathleen Lirusso, Alysha Davy, Kim Piche

Regrets: Bernadette Dietrich (Parish Rep), Crystal White (Teacher Rep), Alicia Melady

Topic	Discussion (Action items in bold)	Action Assigned to:
<p>1. Call to Order</p> <p>1.1 Opening Prayer</p> <p>1.2 Approval of Agenda</p> <p>1.3 Approval of Minutes</p>	<p>Meeting was called to order by A. King at 6:36 pm.</p> <p>P. Mendonca led the group in prayer.</p> <p>There were no additions/revisions to the Agenda. Agenda was approved as circulated.</p> <p>The Minutes of March 26 2019 were pre-circulated by email prior to the meeting and hard copies were available for review at the meeting. The minutes were motioned for approval by T. Gerth. Seconded by L. Costa. All in favour. Approved as circulated.</p> <p>Approved minutes will be sent out via Newswire and posted on the school website.</p>	<p>Paul/Daniel</p>
<p>2. Healthy School Presentation</p>	<p>Tori and Stephanie from Region of Waterloo Healthy Schools Approach presented to Council.</p> <p>The Healthy Schools Program has been implemented for 4 years at both the primary and secondary level.</p> <p>Healthy Schools Approach – What is it?</p> <ul style="list-style-type: none"> • Evidence based, collaborative, 6 step process, strengthens school capacity. • Improves social, physical and emotional well-being for the entire school community (students, staff and parents) • Shared mandates - for example: Education (Achieving Excellence, Foundations for Healthy School); Education and Health (Ophea Health Schools Certification) • Healthy Students = Healthy Learners = Brighter Futures • Ministry of Education Key Focus Areas – Healthy Eating, Physical Activity and Mental Health • Years of research • Strong Linkages • Children reaching their potential • Comprehensive approach <p>A Process that Works!</p> <p>6 step process:</p> <ol style="list-style-type: none"> 1. Establish a Healthy Schools Committee – can be an existing related committee 2. Assess school community needs and assets – tools available to help with assessment 3. Identify your priority health topic/choose a focus area – encourage choosing only one of the three topics as key focus area, however, initiatives may impact all three topics 4. Create and implement an action plan 	

	<p>5. Take action and monitor 6. Celebrate achievements Every school is unique – look at what is already in place and try to build upon this Can work at a pace that works for your school</p> <p>Available Supports</p> <ul style="list-style-type: none"> • Assigned and back up RN • Tools and resources • Idea sharing • Community networking <p>Success Story – Christ the King 2017-18: Focus – Healthy Eating</p> <ul style="list-style-type: none"> • Kids Cooking Club - 80% participation • Tasting Tuesday – try new foods • Cool Club (Intermediate) – Salad for Lunch • Kids Wellness Committee – created healthy eating messages to post throughout school <p>Next Steps Staff presentation in June Start thinking about committee, ideas, etc.</p> <p>Ashley suggested that this Initiative be added as a standing item on the Council Agenda for next year.</p>	
<p>3. Principal/Vice Principal Report P. Mendonca/EJ Hunt</p> <p>3.1 Traffic/Parking Update</p> <p>3.2 Catholic Education Week</p> <p>3.3 Tree Watering</p> <p>3.4 Mission Fund Day</p>	<p>Things are still going well. There are still some odd blips, but generally speaking transition has gone extremely well. Alex Ricci – Transportation Department for School Boards has heard back from Cambridge Planning, Board Planning and Regional Council re: meeting and next steps for things like, line painting, additional cross walk, etc. Alex has data from the transportation survey. Hope to share this at the May meeting.</p> <p>A message summarizing events was sent out via Newswire. Will send out a reminder with specific times.</p> <p>Eco Team is tree watering during the school year. High school student is contacting a high school student who watered last year to see if he would like to do it again.</p> <p>Meeting this Thursday to get the ball rolling. Parent communication going out in next week or so. Cash online for pre-ticket purchases. Trying to minimize cash purchase on the day of. Still in discussion with respect to chosen charity. Will solicit feedback from students. There will be a central check in for the event, not open access. We will reduce the number of stations in order to increase ability for supervision. Date: June 20th in the afternoon</p>	

	<p>Other: Play structure is still closed pending Board inspection. May need to top up mulch in some of the areas. This will be covered by the Board in all areas but the tire structure which the school will have to cover.</p>	
<p>4. Chair's Report T. Gerth/A. King</p> <p>4.1 PRO Grant</p> <p>4.2 Last Meeting Celebration</p>	<p>No update on status of grant.</p> <p>Agreement to go to Boston Pizza following meeting.</p>	
<p>5. Treasurer's Report A. Klepp</p> <p>4.1 Update on recent transactions and account balances</p>	<p>All account balances noted below are as of April 30 2019.</p> <p>General Account Balance: \$11,069.68 Recent General Account activity includes:</p> <ul style="list-style-type: none"> • -\$321.60 – Pastoral Team tablecloths • +\$12,064.10 – Deposit from flower fundraiser • -\$10, 233.44 – Payment to Terra for flower fundraiser • Profit from flower fundraiser - \$1800 • -\$47.52 to PRO Grant Account to cover overage from Math Night <p>PIC Account Balance: \$0</p> <ul style="list-style-type: none"> • No recent activity. <p>PRO Grant Account Balance: \$0.00</p> <ul style="list-style-type: none"> • \$47.52 transferred from General Account to cover overage from Math Night. <p>Greening Account Balance: \$1,466.42</p> <ul style="list-style-type: none"> • No recent activity. • There is a \$1500 grant that was deposited into the General Account in error. Awaiting transfer of these funds. 	
<p>6. Fundraising Report K. Piche</p> <p>5.1 Spring Fundraiser Update</p>	<p>The spring fundraiser (Terra Greenhouses) went well. Delivery went smoothly. Pick up was well organized. We were charged for delivery in error and are awaiting reimbursement for this. Profit margin was minimal – was a balance of trying to make a decent profit without discouraging sales. If we do this again, may increase our profit margin. Terra advised that we were the largest school order with over \$12000 in sales. Will try to negotiate a better price point next year. Flowers were beautiful – good size. T. Gerth: Motion that proceeds from Spring Fundraiser will be given to the school to purchase a third 3D printer. All in favour. Motion passed.</p>	

5.2 Fall Fundraiser Ideas	<p>Halloween Dance-a-thon Prizes are difficult to obtain. Suggestion to have fewer grand prizes vs. numerous small prizes. Or we can invest in purchasing prizes from the fundraiser profits. Timing for donation requests – better to ask now than in the Fall. Will prepare donation letter now so can begin soliciting for prizes.</p> <p>Rockton Fall Fair ticket purchases. Can register and get percentage of ticket sales. This is an easy fundraiser.</p> <p>Bingo was also suggested. However, feedback from other schools is that there are restrictions regarding how the money can be spent (spending must be approved).</p>	
<p>7. Parish Report Bernadette Dietrich</p> <p>6.1 Bulletin and Updates</p>	<ul style="list-style-type: none"> - Children's Liturgy continues at both 9 and 11 am masses until June then will break until the fall. - Last day to register for Youth Rally is this Friday. - Bernadette will be meeting with Parish Nurse to see what she can offer for the school. Suggestions welcome. A babysitting class was offered over March Break. Plan to offer another babysitting course and a home alone course in the Fall. - Much more information available in the Church Bulletin and on the church website – www.stambrosecambridge.ca 	
<p>8. Community Report Rose Bettio (Kinbridge Community Association)</p>	<ul style="list-style-type: none"> - Defferred 	
<p>9. Other Business</p> <p>8.1 Food Truck Updates</p> <p>8.2 Important Dates</p> <p>8.3 Upcoming Meeting Dates</p>	<p>For Welcome BBQ:</p> <ul style="list-style-type: none"> • Cannot get picnic tables from the city anymore. Will need to use school/board tables. Will set up both in gym and outdoors. • We can sell our own beverages. Can use this to promote school council as well. • All trucks are booked. They have been asked to be ready for 4:00pm. Times to be confirmed in the fall. • Classrooms will be open from 5:30-6:30 • Will start advertising in August. • Will try to get fire truck to come as well. <ul style="list-style-type: none"> • May 4th – Grade 2 First Communion • May 5th-11th – Catholic Education Week • May 21st-30th – EQAO Testing for Grades 3 & 6 <p>Last meeting – May 28th</p>	

Meeting was adjourned at by A. King at 8:21 pm.
Next meeting: May 28 2019 @ 6:30 pm.