



HOLY SPIRIT CATHOLIC SCHOOL ADVISORY COUNCIL MINUTES OF MAY 28 2019 MEETING



Attendees: Ashley King (Co-Chair), Trish Gerth (Co-Chair); Paul Mendonca (Principal), Daniel Mastroiani (Vice Principal), Lisa Costa (Secretary), Angela Klepp (Treasurer), Rose Bettio (Community Rep), Crystal White (Teacher Rep)

Parent Members: Celeste Murphy, Alysha Davy, Kim Piche

Regrets: Bernadette Dietrich (Parish Rep), Patrizia DiGiantomasso (Teacher Rep)

Topic	Discussion (Action items in bold)	Action Assigned to:
<p>1. Call to Order</p> <p>1.1 Opening Prayer</p> <p>1.2 Approval of Agenda</p> <p>1.3 Approval of Minutes</p>	<p>Meeting was called to order by T. Gerth at 6:32 pm.</p> <p>D. Mastroiani led the group in prayer.</p> <p>There were no additions/revisions to the Agenda. Approved as circulated.</p> <p>The Minutes of April 30 2019 were pre-circulated by email prior to the meeting and hard copies were available for review at the meeting. The minutes were motioned for approval by T. Gerth. Seconded by L. Costa. All in favour. Approved as circulated.</p> <p>Approved minutes will be sent out via Newswire and posted on the school website.</p>	<p>Paul/Daniel</p>
<p>2. Principal/Vice Principal Report P. Mendonca / D. Mastroianni</p> <p>2.1 Technology Update</p> <p>2.2 Purchased Items</p> <p>2.3 Tree Watering</p>	<p>Dan is investigating at two options – Spheros and Ollies (more rugged version, which is waterproof) There is a sale on Amazon right now with far better pricing that our supplier can provide, so we will likely purchase from Amazon. We will aim to purchase a combination of the two to allow for some water play.</p> <p>The \$2900 held by the Foundation has been transferred back to the school. This money was used to purchase:</p> <ul style="list-style-type: none"> • Jerseys – \$750, alterations \$160 • Classroom equipment - \$1,529.30 <p>The balance (approximately \$460) will be used to purchase:</p> <ul style="list-style-type: none"> • FDK play equipment <p>Former student (EJ) is going to try to do the tree watering this summer but is looking to find a student to help him as it will be difficult to do on his own. Chris Camini will try to help as well, but difficult for him to commit full time because has a full time summer job. Dan will also approach some of our own students to assist as well (can go toward volunteer hours). Dan will follow up with Ashley with final plans. Ashley has historically provided volunteers with her number in case of problems.</p>	<p>D. Mastroiani</p>

<p>2.4 Playground Inspection Reports</p>	<p>We have received the reports from Denise Francis at the Board. Reports include photos of the playgrounds inspected. There are two separate reports – one for each playground inspected. Approximately \$2550 investment required for:</p> <ul style="list-style-type: none"> • Mulch, including delivery and installation (\$1791.05). Recommended product is Engineered Wood Fiber (EWF) – this is expensive, but is required based on the type of equipment we have. • Relocate tires in FDK area (\$750) – do not meet code, were installed too close to fence. School will cover cost of this. <p>This work is to be completed over the summer. Ashley is going to follow up with Denise re: previous messaging re: ability to use shredded pine and board covering cost for mulch in FDK area.</p>	<p>A. King</p>
<p>3. Chair’s Report T. Gerth/A. King</p> <p>3.1 Donor Recognition for Greening Project (A. King)</p> <p>3.2 Yard Maintenance (A. King)</p>	<p>Ashley has obtained pricing for 4 donor recognition options: Fence sign – 36x48 - \$230 Post signs - \$459 + installation (\$65/hr) or 4x4 for \$1000 including installation Plaque for inside – 18x24 - \$70 Mural on storage shed – \$600-700</p> <ul style="list-style-type: none"> • A Local Youth Minister has done this for the Christian School and Monsignor Doyle. He will work with our students to design the mural. The actual painting of the mural is done by the Minister working with at risk youth. <p>A vote was held and the mural was the option preferred by Council. Ashley will follow up to get additional details. This will be a fall project.</p> <p>Ashley has been trying to get quotes for weeding and mulching the gardens. She has received very few responses. The only reasonable response was from Cambridge Garden Centre who will send someone out as needed for \$25/hour. Alternative options include:</p> <ul style="list-style-type: none"> • pay Mr. Camera to maintain front gardens • hosting a community clean up event <p>Paul indicated that he had success with this at a previous school where they held two community clean up events each year - one in early spring and a second before end of school year. The event would occur directly after school for an hour or so. Council could provide gloves, water, waste bags, etc. This is an event that the Eco Club could also support. Crystal to follow up on this. Council agree this was the best option.</p>	<p>A. King</p> <p>C. White</p>
<p>4. Treasurer’s Report A. Klepp</p> <p>4.1 Update on recent transactions and account balances</p>	<p>All account balances noted below are as of May 30 2019.</p> <p>General Account Balance: \$ Recent General Account activity includes:</p>	

	PIC Account Balance: \$0 PRO Grant Account Balance: \$0.00 Greening Account Balance: \$	
5. Fundraising Report K. Piche	No report.	
6. Parish Report Bernadette Dietrich 6.1 Bulletin and Updates	None	
7. Community Report Rose Bettio (Kinbridge Community Association)	<ul style="list-style-type: none"> • Saturday June 1 is Neighbourhood Day. To celebrate, Kinbridge is hosting two events: Churchill Park from 11am-2pm; and Willard Park from 4pm-7pm. Will be a BBQ, bike rodeo, games and other activities. All welcome. • There is still availability within the Summer Camps being offered by Kinbridge. 	
8. Other Business	None	

Meeting was adjourned at by T. Gerth at 7:41 pm.

Next meeting: Fall 2019